

ADMINISTRATIVE INTERNAL USE ONLY

230765

DATE: 23 July 1965Division or Staff: OL/Real Estate & Construction DivisionSignature: EO/RECDRecords on hand 30 June 1965/ EO/RECDNo. of cubic feet of records in letter
or legal size safes or cabinets
(measure 1 full drawer as 2 cu. ft.)158 cu. ft.No. of feet (or inches) of 3 x 5
records39 1/2 inchesNo. of feet (or inches) of 4 x 6
recordsNANo. of feet (or inches) of 5 x 8
records3 inchesNo. of feet (or inches) of IBM card
records1 1/2 inches

No. of trays of Kardex records (5x8)

NANo. of feet of records, books or
publications contained in book-
cases or shelving147 ft.No. of feet of records housed in
other equipment, specify (vaults,
rotary files, etc.)127 1/2 ft.

No. of cubic feet of records destroyed in the Staff or Division
during Fiscal Year 1965 (Certificates of Destruction as required
[redacted] have been received on some destructions. Specify
if this material is included in your total destroyed and forward
certificates if not previously completed.)

Report of destruction forwarded to OL/Records Officer on 12 April
1965.

CCC	1	REV DATE	16-2-82	BY	066199
ORIG COMP		OPI	35	TYPE	01
ORIG CLASS	4	PAGES	1	REV CLASS	
JUST		NEXT REV		AUTH	HR 10-2

STATINTL

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